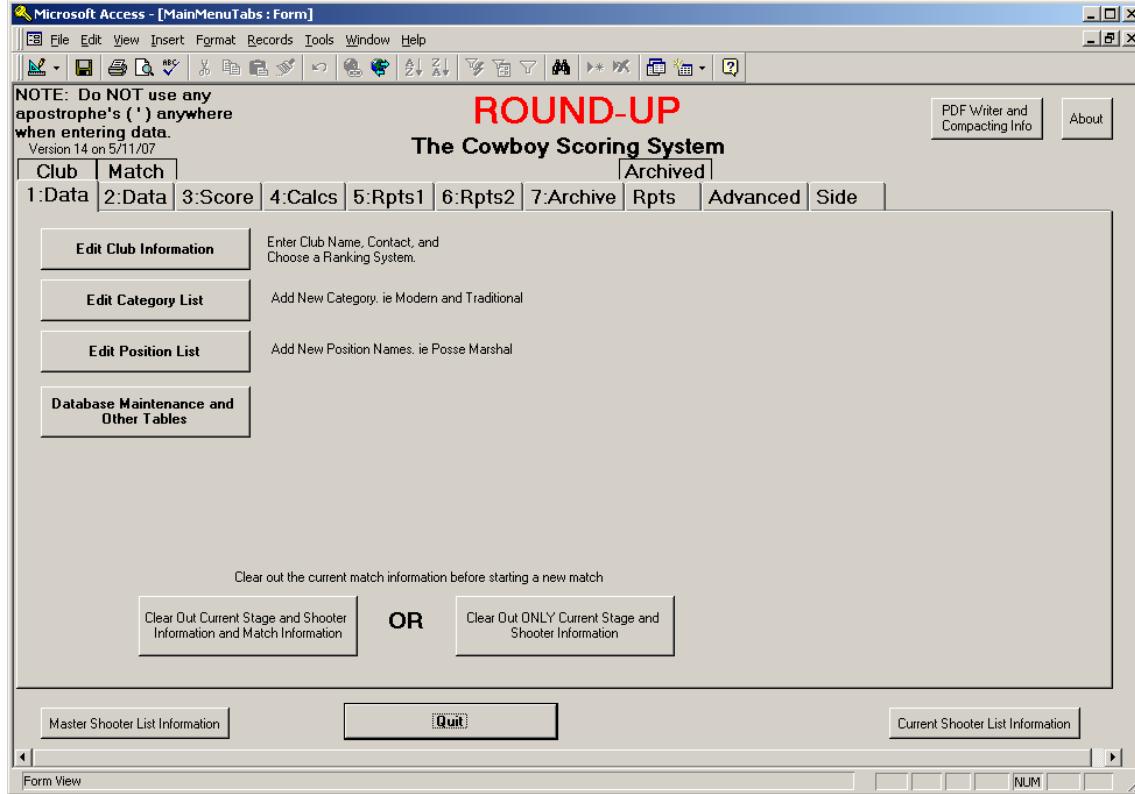


## Roundup 14 Tutorial

Enhanced for 1024 x 768 resolution

Start RoundUp.mdb

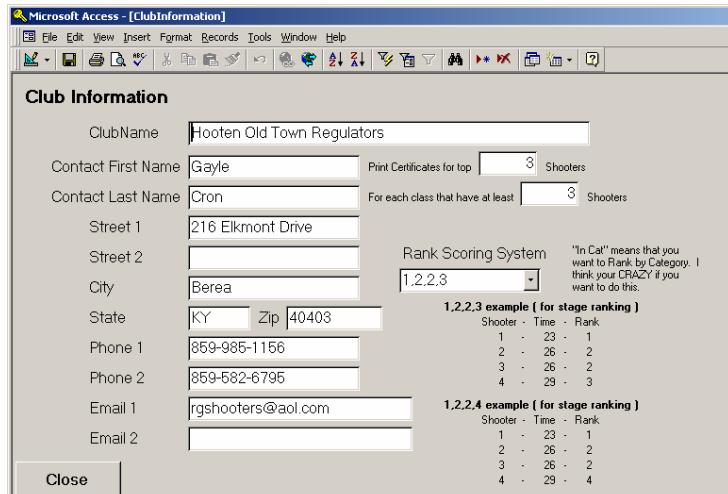


The Step One Tab should be showing.

Click on the "Edit Club Information" button

**Edit Club Information**

Enter Club Name, Contact, and Choose a Ranking System.



Enter the Name of your Club and the Contact Information. This information can be used to create return addresses on mailing labels.

For Certificates and Ribbon Labels, feel in the info needed for how many.

If using Rank Scoring, choose the way you want the ties to occur. 1,2,2,4 is the default. Examples are shown.

If you want to RANK IN CATEGORY, choose the In Cat 1,2,2,4

Click the "Close" Button

Click on the “Edit Category List” Button

Edit Category List

Add New Category. ie Modern and Traditional

NOTE: Do NOT use any apostrophe's in the names of categories ('') or anywhere else for that matter.

Category	Abbreviation	Check This box is this a Ladies Category	Add New or Change Spelling
Category 49	49	<input type="checkbox"/>	Add New or Change Spelling
Category BW	BW	<input type="checkbox"/>	Add New or Change Spelling
Category BPG	BPG	<input type="checkbox"/>	Add New or Change Spelling
Category LBR	LBR	<input checked="" type="checkbox"/>	Add New or Change Spelling
Category BR	BR	<input type="checkbox"/>	Add New or Change Spelling
Category CC	CC	<input type="checkbox"/>	Add New or Change Spelling
Category D	D	<input type="checkbox"/>	Add New or Change Spelling
Category ES	ES	<input type="checkbox"/>	Add New or Change Spelling
Category FC	FC	<input type="checkbox"/>	Add New or Change Spelling
Category FCD	FCD	<input type="checkbox"/>	Add New or Change Spelling
Category FR	FR	<input type="checkbox"/>	Add New or Change Spelling
Category G	G	<input type="checkbox"/>	Add New or Change Spelling
Category L49	L49	<input checked="" type="checkbox"/>	Add New or Change Spelling
Category LBW	LBW	<input checked="" type="checkbox"/>	Add New or Change Spelling
Category LCC	LCC	<input checked="" type="checkbox"/>	Add New or Change Spelling

**Close**

Record: 14 of 39

Form View

NOTE: it is possible that a top overall Lady may have entered a normal (ie mens) category. This program does not account for that in the automatic reports.

For this tutorial, leave the categories alone and click the “Close” button.

**Note: Do not use an Apostrophe ( ' ) in the names of categories or anywhere else. Including Alias Names.**

Edit Position List

Add New Position Names. ie Posse Marshal

NOTE: Do NOT use any apostrophe's in the names of positions ('') or anywhere else for that matter.

Position	Sperm Marshal	Add New or Change Spelling
Position	Posse Marshal	Add New or Change Spelling
*	Position	Add New or Change Spelling

Database Maintenance and Other Tables

Used to Maintain other Master Tables. Explained in section after Tutorial

Click the “Clear Out Current Stage and Shooter Information and Match Information” button. We do this at the start of a new match.

Clear Out Current Stage and Shooter Information and Match Information

OR

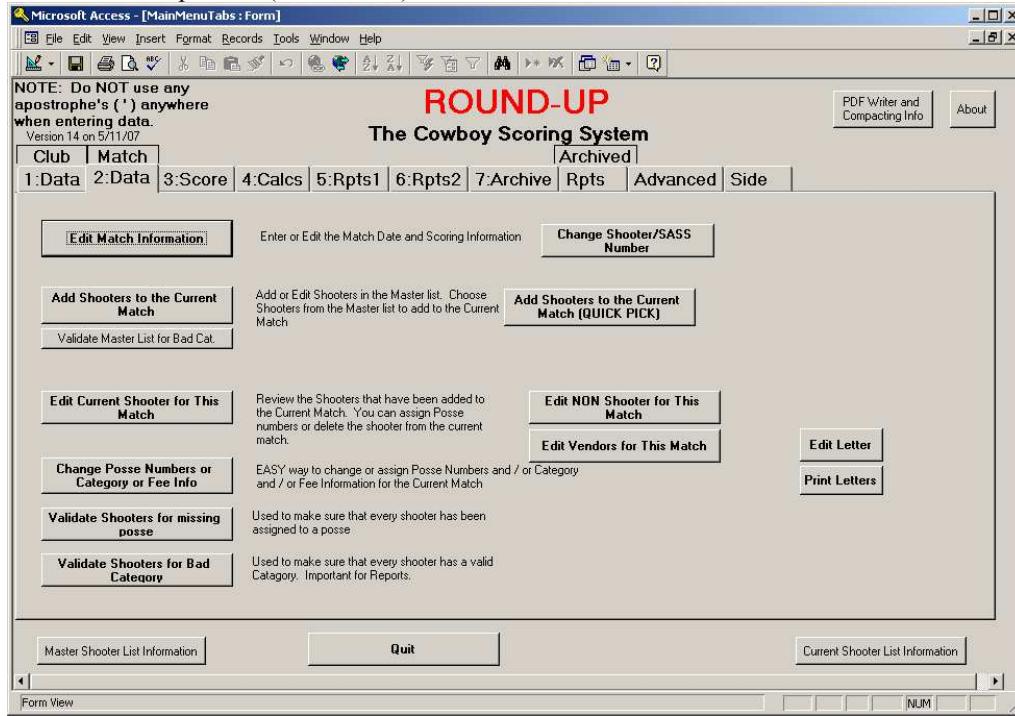
Clear Out ONLY Current Stage and Shooter Information

matches data. Archive will be explained later.

The Other Button does the same thing, but does not reset the Match Information.

Answer “Yes” to the question about being sure you want to clear the data. This warning is to make sure that you have already “Archived” the last

## Click on the Step 2 Tab (Match Data)



Click the “Edit Match Information” button.

subtract these numbers.

Number of Scorers is usually 1, but can be used to have more than one person enter scores on the same computer and then compare them. More on that later.

For Total Time Matches (ie not Rank Scoring) you can determine how stage and match DQ's are handled.

NORMAL – uses the time entered at the left. Ie 999 for the time of a stage DQ

MAX PER STAGE – Uses the time entered for that particular stage as the MAX time. This is also the Max for a slow shooter that did not DQ

SLOWEST PLUS – If a shooter DQ's, they get the time of the slowest shooter for that stage PLUS the time entered for that particular Stage

BUTTON “Edit Times Per Stage” is where you pre determine the Max or Plus Time for each stage

Click the “Close” button

Click the "Add shooters to the Current Match" button

**Add Shooters to the Current Match**

Add or Edit Shooters in the Master list. Choose Shooters from the Master list to add to the Current Match

**Add Shooters to the Current Match (QUICK PICK)**

Validate Master List for Bad Cat.

Three shooters are already entered for you. Pretend that they have shot here before. You never have to reenter a shooter that has shot before. When filling out information, you can use the TAB key to move from field to field.

The list comes up in Alphabetical Order.

Each shooter MUST have at least a SASS Number, Alias, and Class.

Click the SASS Number Field so that the cursor is in that field. Type in 90031 and press the Enter Key on the keyboard.

When the shooter Captain Joe shows up, Confirm his information and if needed, change the class he will be shooting in for this match. Leave Joe as a Traditional shooter.

Click in the field to the right of Posse. Type the Number 1

Click "ADD Shooter to Current Match and Create Stage Entries" This adds him to our current match. Notice that the "last shoot on" date has changed.

Click the arrow in the bottom left corner a couple of time to you see Appalachian Alan on the screen. Notice that the Posse number stays the same.

Click "ADD Shooter to Current Match and Create Stage Entries"

Click the arrow to add a new shooter to the master list.

Type in SASS number 90099, press the Tab key, Type "Big Man" as the Alias, press the Tab key, Use the class Traditional.

Change the Posse Number to 2

Click "ADD Shooter to Current Match and Create Stage Entries"

**in RED**

**Assign Number** For Non SASS Members

You can use the button to have the computer assign you a number also.

On the right side of the screen in the name list, Click on the name Cactus John. Notice that the screen now shows Cactus John's Info.

Also you can choose the name from the drop down box at the top of the screen

and press ENTER

Click Close.

**Fee Info and Shoot With**

**ADD Person as a Non Main Match Shooter**  
**ADD Shooter to Current Match and Create Stage Entries**

You can also add a NON shooter to the current shoot. Useful at a large match to track Fees , Dinner Tickets, Etc. Use the category "non shooter" for these people.

If you have already added a shooter to the current match, and then change info on this screen, the info for this person on the current match screen is NOT updated. Click the Update button to synchronize the data.

"Fee Info and Shoot With" is where you can track things such as Fees, Camping, Rentals, Etc. More on this Later

For large matches, Vendors can also be added. A vendor will have a sass number, alias, and category just like the shooters. Use the category "Vendor" and use the vendors company name as the alias.

SASS Number	888001	Assign Number For Non SASS Members Non SASS members should enter a number such as 999001
Alias	Gamer Direct	
Category	Vendor	
<input checked="" type="checkbox"/> Vendor Vendor Product: gunsmith Vendor Web Site: www.gamerdirect.com Vendor Sponsor Level: Stage Sponsor		
<input type="button" value="Fee Info and Shoot With"/> <input type="button" value="ADD Vendor to Current Match"/>		

**Add Shooters to the Current Match (QUICK PICK)**

Number Of Stages		2	Assign Posse Here		
SASS Number	Alias	Category	State	Last Shoot Date	Posse
35202	Appalachian Alan	Frontiersman	KY	3/5/2000	1 <input type="button" value="ADD Shooter"/>
90099	Big Man	Traditional		3/5/2000	2 <input type="button" value="ADD Shooter"/>
90055	Cactus John	Duelist			0 <input type="button" value="ADD Shooter"/>
90031	Captain Joe	Traditional	KY	3/5/2000	1 <input type="button" value="ADD Shooter"/>
888001	Gamer Direct	Vendor	KY		0 <input type="button" value="ADD Shooter"/>
*	0				0 <input type="button" value="ADD Shooter"/>

**NOTE: If planning to enter the scores by shooter and not by posse, then the posse number does not really matter at all. Put everyone in posse 1.**

**Match**

If wanted, you can use the Validate button to see if the people in you master list have a "valid" category. IE you may have deleted a category and still have people in the master list that had this category. At this point, it really does not matter if they are valid or not. It WILL be important to Validate the Current Match List.

You can use "Edit Current Shooter for This Match" to change information on the shooters that you have already added to the current match. For example, you may need to change Posse Numbers or add a Number for someone you forgot.

<input type="button" value="Edit Current Shooter for This Match"/>	Review the Shooters that have been added to the Current Match. You can assign Posse numbers or delete the shooter from the current match.	<input type="button" value="Edit NON Shooter for This Match"/>
		<input type="button" value="Edit Vendors for This Match"/>

**Change Posse Numbers or Category or Fee Info**

**EDIT**

EASY way to change or assign Posse Numbers and / or Category and / or Fee Information for the Current Match

You can also edit some information using this button

Click "Validate Shooters for missing posse" you should receive a "Validation Complete" answer. If you had forgot to assign a posse number to a shooter, the sass number of the shooter would have been shown and you could use edit current shooter to make changes. Click OK on the message.

Click "Validate Shooters for Bad Category" you should receive a "Validation Complete" answer. If a shooter is missing a category or for some reason has one that is not in the master list, then the sass number of the shooter would have been shown and you could use edit current shooter to make changes.

Click OK on the message.

### Click Step 3

Microsoft Access - [MainMenuItemTabs : Form]

File Edit View Insert Format Records Tools Window Help

NOTE: Do NOT use any apostrophe's (' ) anywhere when entering data.  
Version 14 on 5/11/07

# ROUND-UP

## The Cowboy Scoring System

Club Match Archived

1:Data 2:Data 3:Score 4:Calcs 5:Rpts1 6:Rpts2 7:Archive Rpts Advanced Side

Print Out Scoring Sheets and Enter Scores. You can use either type of ways to enter information or you can use them both if needed.

**Order Sheets by**

A,B,C Random

Manually Edit Order

Click here if using Multiple Scorers Multiple Scorers

Blank Shooter Sheet

**Print Posse Sheets By Posse** **With Extra Lines** **Print Posse Sheets By Posse Ordered By Stage Number** **With Extra Lines**

OR

**Print Posse Sheets By Shooter** **With Extra Lines**

Enter Scores By Posse Enter Scores By Shooter

Missing Stages List

Master Shooter List Information

Quit

Current Shooter List Information

Form View

You can use the type of Posse Score sheets that you like the best. The “Posse Sheets By Shooter” work well if you decided to use blank preprinted sheets.

For this Tutorial, Click “Print Posse Sheets By Posse” This will bring up a print preview screen. If you want to print to the printer, Choose FILE and then PRINT **or press Ctrl + P** or click the printer icon. This selection prints a sheet for each posse per stage and would allow you to collect stage score sheets as they are completed.

You do not need to print the sheets for this tutorial.

Click the “Enter Scores By Posse” button

Click the down arrows and choose 1 for both Posse and Stage

Click the down arrows and choose 1 for both Posse and Stage

<b>Posse:</b>	<input style="width: 40px; height: 25px; border: 1px solid black; border-radius: 5px; padding: 2px 5px; font-size: 14px; font-weight: bold; text-align: center; background-color: #f0f0f0; color: black; font-family: sans-serif; border: 1px solid black; border-radius: 5px; padding: 2px 5px; font-size: 14px; font-weight: bold; text-align: center; background-color: #f0f0f0; color: black; font-family: sans-serif;" type="button" value="5"/>	<b>Stage</b>	<input style="width: 40px; height: 25px; border: 1px solid black; border-radius: 5px; padding: 2px 5px; font-size: 14px; font-weight: bold; text-align: center; background-color: #f0f0f0; color: black; font-family: sans-serif; border: 1px solid black; border-radius: 5px; padding: 2px 5px; font-size: 14px; font-weight: bold; text-align: center; background-color: #f0f0f0; color: black; font-family: sans-serif;" type="button" value="5"/>
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Microsoft Access - [stageentry : Form]

File Edit View Insert Format Records Tools Window Help

NOTE: for ease of use, try using the TAB key after selecting the posse or stage

Posse:	1	Stage	1	Note: If a shooter term "disappear" try using scroll bar and move to						
SASS Number	Alias	Stage	Raw Time	# of Misses	# of Bonus	# of Procedural	Stage DQ	Match DQ	Stage Class	Match Date
90042	Appalachian Alan	1	0	0	0	0	<input type="checkbox"/>	<input type="checkbox"/>	Gun Fighter	3/5/2000
90031	Captain Joe	1	0	0	0	0	<input type="checkbox"/>	<input type="checkbox"/>	Traditional	3/5/2000

Press the TAB key until you are in the Raw Time Field for the first shooter ( you could also click in the field but the TAB key is easier) NOTE: the Enter key also works and can be used with the number pad.

Enter the following 21.24 TAB 2 TAB TAB TAB TAB 25.7 TAB TAB TAB TAB 1 TAB

We will not be DQ'ing any one for this tutorial, but you put a check on the box if a stage DQ. If Match DQ, you must put a check in the appropriate box on every stage for that shooter.

Click the down arrows and leaving the Posse as 1 change the Stage to 2

Press the TAB key until you are in the Raw Time Field for the first shooter  
Enter the following 33.54 TAB 1 TAB TAB 1 TAB 40.1 TAB TAB TAB TAB

Note: If a shooter tends to "disappear" try using the scroll bar and move up	Min Time Check <input type="text" value="10"/>
	Max Time Check <input type="text" value="200"/>
<input checked="" type="checkbox"/> Skip Bonus Stop <input checked="" type="checkbox"/> Skip Procedural Stop	

This area is used to change the way the screen works. You can have the program give you a warning if you enter a score less than the Min or more than the Max. Auto Insert Decimal will allow you to enter 2125 and the program will change it to 21.25 for 21 even enter 2100

The two skip button allows the TAB to skip these columns. You can still enter info in the column by using the mouse and clicking in the box

If wanted, you can use the Print Scores buttons to print a list to compare to the hand written sheet. I use this at the state match and have two people compare the score sheets before considering them Good.

<input type="button" value="Print Scores for This Posse and This Stage"/>	<input type="button" value="Send to Default Printer"/>
---	--

Click "Close"

Click "Enter Scores by Shooter"

The list at the right shows the shooters that still needed scoring

Click on the name Big Man

OR

Use the drop down box and choose Big Man

SASS #	Number	Stage	Raw Time	Misses	Bonus	# of Procedural	# of DO	DO	Category
90099	1		0.00	0	0	0	<input type="checkbox"/>	T	Traditional
90099	2		0.00	0	0	0	<input type="checkbox"/>	T	Traditional

Press the TAB key until you are in the Raw Time Field for the first shooter

Enter the following 23.33 TAB TAB 1 TAB TAB

Enter the following 29 TAB 1 TAB TAB TAB

Click "Close"

Click the "Step Four" tab

Click the "Check for time less than one second"

This will tell you if you did not enter a time for someone.

Click Check for Bonus > 1

This can be useful to see if someone got more than 1 bonus

Note: it may be OK to have more than one bonus.

You could make a bonus worth 1 sec and on one stage give a bonus of 2 for 2 sec and on another give 3 for 3 sec.

Click Check for Procedurals > 1

This can be useful to see if someone got more than 1 Procedure

Note: it may be OK to have more than one Procedure

Someone Could have a Procedure AND a minor safety and therefore 20 sec penality

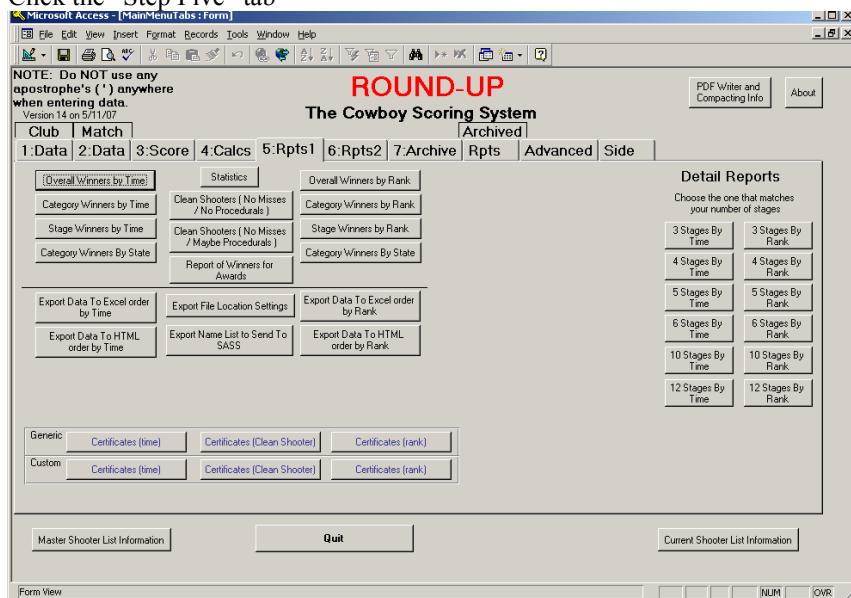
Click “Calculate” and WAIT for the OK

Note that you may receive a warning if someone has a score of 0 or more than one bonus or procedure. The Calculate WILL work, it is just a warning.

You may Calculate at any time to check the progress of scores. IE you may want to calculate on day 1 of a two day match.

Use “Check High Scores for Problems” This lists all scores highest to lowest. If you see a strange score such as 1235, then that is a RED flag to check that shooter. Ie it probably should have been 12.35

Click the “Step Five” tab



Try out the different reports.

You can export the information of an Excel file or HTML file. These two button save a file to your hard drive at name specified in the “Location Settings”

When you are done with this match, I suggest you go to Step 6 and click the “Archive the Match and Clear Out Current Match” this will move all of the data to the archive table and clear out the current match making it ready for a new match.

You can review archive matches by using the Archive Tab.

**That's it for the Tutorial; The next section covers the “OPTIONAL” buttons.**

